

See <http://www.william-garrity.com> ; particularly

- **Work priorities** <http://www.william-garrity.com/work-priorities/> –what I report as my current major initiatives—and **C.v.** <http://www.william-garrity.com/cv-pdf/> . Transparency and giving the community—my staff, leaderships, and others—the opportunity to know what I'm doing, real time, are values for me.
- <http://www.william-garrity.com/journal-home/> --**My Journal** (blog) about ICT, libraries, etc. This is information I used to email to staff and others as fyis. The blog is running about 40,000 views/month.

See also the attached summary of findings from the recent "360 degree review." This was a useful and revealing exercise and I suggest that the College Library considering offering it for all leaders.

The mission of the Dartmouth Biomedical Libraries is to "... provide health and life sciences information resources and services that advance research and scholarship, education, and patient-care activities of Dartmouth Medical School (DMS), the Dartmouth-Hitchcock Medical Center (DHMC), The Dartmouth Institute for Health Policy and Clinical Practice (TDI), and Dartmouth College."

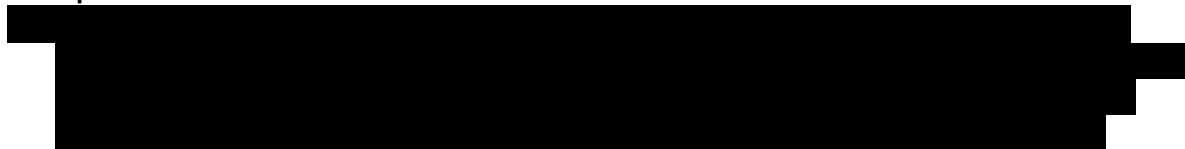
The Libraries' core priorities are

- **Information:** providing health and life sciences information that advances research and scholarship, education, and patient care.
- **Education:** developing and implementing programs to train and educate faculty, staff, and students in the skills needed to effectively find, evaluate, and manage health and life sciences information.
- **Communication:** partnering with our clients, being familiar with their needs, and providing and promoting resources and services that meet those needs.

The Biomedical Libraries' overarching strategy is to be embedded in Dartmouth's health and life sciences communities with a focus on information, education, and communication.

FY09 Accomplishments and FY09/10 Goals

Leadership.



Financial.

- **FY09.** I am monitoring expenditures-against-budget and projecting year-end. We project, at this point, that we will close under budget. I hope to be able to transfer the surplus to reserves.
- **FY10.** See accompanying fy10_20090305.doc. A fair portion of my FY09/10 work will be dealing with this—effecting the reductions, changing processes, dealing with staff, and outreaching to clients.

Information resources.

- Ongoing projects to **weed Dana's monograph and journals** and **make transfers from Dana Special and the Locked Grill**. The work is on as-track as possible given available

personnel/process resources within both the Biomedical Libraries and the College Library, and given the lack of College Library storage space. I remain comfortable with the pace of the projects.

- **Continued education of DMS and College leaderships** about the economics of information and adequate levels of support for Dartmouth's health and life sciences communities. I need to think about the opportunity to engage a significant cadre of new institutional leadership: Dr. Jim Kim (the president-elect of Dartmouth College), Barry Scherr's eventual successor as Provost, and a new Dean of the Medical School.

Education.

- For FY09, we project to have educated approximately **2,200 people in 200 sessions**. [I will confirm this with Peggy.] (In FY08, we educated 2,191 people in 197 sessions, down 16% and 20% respectively from FY07.) The Libraries' education program is very rich, and touches on all aspects on finding and managing information and on evidence-based healthcare; teaching is delivered in a variety of venues, from one-on-one tutorials to formal grand rounds. I am concerned about our maintaining breadth of coverage, service, and quality given fiscal and manpower constraints.
- We were to develop a program in FY08 to **assess ICT literacy of Medical students**. This is unlikely to advance much in FY09/10, given staffing. However, there is an effort afoot in the Medical School to develop an informatics curriculum/concentration (perhaps with support from stimulus funding). While I doubt this will get much traction given FY10 financial pressures, the Libraries will be central to it should it start happening.
- Regardless of staffing considerations, we need to **review our education programming** for Dartmouth's health and life sciences communities.

The liaison and library advisor programs. We reviewed the programs, and were to re-energize them during FY08. That got put on hold for the recruitment of the associate director, then again as the position got eliminated. We still need to address the goal in the context of reviewing our education program. We continue to focus on excellent client service.

CTSA. I worked with dozens of folks from across the university and medical center to craft a proposal for a Clinical and Translational Science Award from NIH. Specifically, I was on the team developing a biomedical informatics component. Our application was just scored—while the score was good, it wasn't high enough to get funded as a first submission. (We were not expecting that it would get funded the first time around.) We will start re-writing the application for another submission.

DMS strategic planning. I have been co-leading the Medical School's strategic planning steering committee. Our plan is due May 1. One of our principal recommendations is that the school mount an ongoing, permanent strategic planning process and so charge a standing "strategic initiatives and policies" committee advisory to the Dean. Bill Green has already accepted this recommendation and has said membership of the committee will include some members of the current steering committee; I hope to be considered for membership.

DMS and Tuck. We collaborated with the Tuck School's executive education division and DHMC's clinical leadership to offer a "mini-MBA" program for section chiefs and practice managers. The first iteration of the program just concluded. I am on the steering committee for the program, which we will certainly offer again in a year or two.

October Conferences.

- **2008**, October 3: "Space 2.0: Small-Scale Library Redesign Projects." See <http://www.dartmouth.edu/~biomed/services.html/OctCon2008/index.shtml> .
- **2009's** conference is scheduled for October 9. It will focus on "staff development on a shoestring."

Science-in-Sight. The under-construction Life Sciences Building will have a "virtual life sciences presence," via interactive, multi-media displays. I am facilitating the project for the department of Biological Sciences and the Office of Facilities Planning and Design.

Personnel.



Library space (facilities).

- The poor condition and ambiance of **Dana** continue to be major concerns. The principal minor renovations that are still possible to make are installing a new service counter on the first floor (circulation and reference). We recently reconfigured the Access Services staff area. The Medical School and Arts and Sciences have agreed that the facility will be needed for at least the next fifteen to twenty years. I believe that the two entities are committed to improvements. We have put a process in place to fully describe changes, prioritize them, and fund the work. I'm leading that process, and we hope to be done soon. However, given the financial crisis facing Dartmouth, we have unfast-tracked the work.
- **Custodial services in Dana** had been substandard. The Libraries' Administrative Assistant worked with DMS and College facilities to shift custodial coverage from third shift to first, which improved attention considerably. Now, College facilities is proposing to move back to third-shift coverage. We're resisting this.
- **Quinn Room:** with the transfer of Dana Special, that space could become a mini-reading room and display space. I really need to move this forward in consultation with the Quinn family and development.

Information and Communication Technologies.

- I am the Medical School's representative on the College's **Council on Computing**.
- I am the professional schools' representative on the College's **Web Strategy Advisory Committee**. We think about and make recommendations for strategic use of Dartmouth's web

presence. We have spawned a task group—Print-to-Web, which is charged to help the institution transition print publications to digital presentations.

- I am a member of Dartmouth-Hitchcock's **Information Systems Steering Committee**, which is a board-level group overseeing ICT and clinical systems at D-H. I chair the ISSC's subcommittee on email and calendaring solutions and user support, which recommended (December 2008) that D-H implement Microsoft Exchange (Outlook). The recommendation was endorsed by the Board of Governors and the project is underway with a go-live timeframe of July 2009
- The Biomedical Libraries continue to monitor Kiewit's and DHMC's occasionally diverging paths to **computer and network security and authentication**, for impacts on our clients.
- I am the new chair of the College Library **Web Steering Group**.
- **Biomedical informatics**: with Andy Gettinger (Anesthesiology, and Medical Director for Informatics) and Jason Moore (Genetics, and Community and Family Medicine, and director of bioinformatics shared resources at the Norris Cotton Cancer Center), I work to heighten Dartmouth's awareness of the utility of biomedical informatics. We sponsor a speaker series and faculty dinners.

The (second annual) "Supporting Clinical Care: An Institute in Evidence-Based Practice for Medical Librarians, August 3-6, 2009. Combining our general experience putting together institutes and conferences and our deep skills in evidence based care, we've inaugurated a course for medical librarians who want to learn evidence-based concepts in order to support and teach EBCP at their institution. Enrollments are typically fully subscribed immediately after registration opens.

I chair the Hitchcock Foundation's **Helmut Schumann Lecture** committee. Our speaker in 2008 was JoAnn Manson, from Harvard's School of Public Health. 2009's speaker is Cornell's James Maas, who will talk about sleep.

Fundraising. I still need to develop a list of opportunities and priorities for development prospects.

Publish! We need to talk about the Biomedical Libraries' good works—the EBM pyramid, the EBM wiki, the institutes, Library Grand Rounds, and the October Conference, among others. I made no progress with this goal at all.